

Berlin Airport Authority
August 16, 2023

Present were; Chair Grenier, Commissioners Eastman, Roland Theberge, Dube and Robert Theberge. Commissioners Morency and Higbee were absent.

Others present included Airport Manager Marcel Leveille, City Manager Phillip L. Warren Jr., Randy Fortin, Michael Galuszka and George Pozzuto.

Chair Grenier opened the meeting at 6:00 p.m.

Minutes of June 5, 2023 BAA Meeting

Commissioner Roland Theberge moved to accept the minutes of the June 5, 2023 BAA meeting, Commissioner Robert Theberge seconded and the motion carried by all in favor.

BAA's Right to First Refusal on Sale of Hangar – Correspondence from Normand Dupuis

Chair Grenier read the [correspondence](#) into the record. Mr. Leveille advised he doesn't have information on who the buyer is, but knows Mr. Dupuis is looking to sell his hangar and aircraft. Mr. Warren advised per the lease agreement, the BAA has right to first refusal on sale of hangar. The intention behind this is to either take it over or sell it to an appropriate buyer. His recommendation is for the BAA to grant Mr. Dupuis the ability to sell the hangar based on a favorable review of the purchaser. Commissioner Eastman moved to allow Mr. Dupuis to sell his hangar #17 subject to the conditions listed by City Manager Warren. Commissioner Robert Theberge seconded and the motion carried with all in favor.

Correspondence from Randy Fortin – Power Supply Request

Chair Grenier read the [correspondence](#) into the record. Mr. Warren advised the BAA can grant permission for temporary power to Mr. Fortin with the execution of a use agreement. An insurance certificate would need to be obtained from Mr. Fortin. Mr. Fortin was granted permission from the BAA to comment. He advised that currently there is no power at the beacon and has been like this all summer. Mr. Leveille advised it must have tripped as it had power last fall. He will look into it. Mr. Warren suggested allowing Eversource to deenergize the beacon #8 and install private service for Mr. Fortin. Commissioner Roland Theberge moved to allow Mr. Fortin the use of the existing power line by having Eversource install private service. Commissioner Dube seconded and the motion carried with all in favor.

Correspondence from Michael Galuszka – Beacon # 6 Ownership Request

Chair Grenier read the [correspondence](#) into the record. Mr. Warren commented there are two hurdles to overcome. First, the FAA holds easements on these beacons that were issued back in the 1960's. That would have to be rectified as part of the beacon program. Second, we would have to verify the FAA would allow us to move forward with this transaction. Part of the beacon program will identify what will be done with the surplus property and how it's disposed. This could be suggested to the FAA as part of the grant, but the final decision rests with them. Chair Grenier advised the BAA can't make a decision until the next meeting with the FAA which is scheduled for August 28, 2023. Mr. Warren commented that if we are approved for funding, the next piece is getting into methods and construction. Commissioner Dube asked that once the plans are put together that all affected property

landowners be notified. Chair Grenier commented that once we know if funded for beacon removal, the FAA will be contacted to discuss if they'd allow any and all property owners who have these utility easements on, if they would be willing to allow them, in return for removing utility easements, they would own the infrastructure on their land. The property owners would be responsible for removal through ownership and transfer. Mr. Warren commented that one of the components of this project will be comprehensive site survey where the contactor and the engineering firm will contact all property owners that are affected by it. Even the rights of way. They will do the deed work.

Public Comments

There were no public comments.

Commissioner Roland Theberge asked if there are any updates on the National Guard. Chair Grenier advised not at this time. He commented the National Guard has to go through a Federal process which is where they're at now. It will probably be another 60-90 days before presenting plans to the BAA.

Adjourn

There being no further business Commissioner Roland Theberge moved to adjourn; Commissioner Eastman seconded and the motion carried by all in favor. The meeting ended at 6:35pm.

Respectfully Submitted
Danielle Rioux
Executive Assistant