

Marriage License Application Process – City of Berlin, NH

Where do I apply for a Marriage License?

Licenses may be applied for at ANY New Hampshire town or city clerk's office and you must both appear in person.

What type of identification do we need to apply in Berlin, NH?

Proof of identity and age, such as a valid driver's license, non-driver ID and passport.

How far in advance do we need to apply?

The license is valid for 90 days from the date of application.

What if one of us has been married or in a civil union before?

Each party is required to bring the certified document that ended his or her last marriage or civil union, such as divorce decree, annulment paper, dissolution or death certificate.

Is there a waiting period?

No. The State of New Hampshire has no waiting period. You may get married the same day you file for a marriage license.

If one of the parties is in the military and is unable to return to New Hampshire before the ceremony, what can we do?

Contact the City Clerk's Office for instructions.

Do we have to use the license in the same town or city where we applied?

No. You can get married in ANY New Hampshire city or town regardless of where in NH you filed for your license.

Can we use the license in another state or country?

No. NH Marriage Licenses are only valid in NH. If the marriage is to take place outside New Hampshire, you must contact the location where the marriage will occur for licensing regulations.

If the marriage takes place in another state or country, will it be valid in New Hampshire?

If any New Hampshire resident contracts a marriage in another jurisdiction that they were legally unable to contract in NH, (for example: due to age, relation, etc.) the marriage would not be recognized by the State of New Hampshire. See RSA 457:43

Do both parties have to be present to complete the application?

Yes. The application must be completed in person and signed by both parties on the same day.

What is the fee?

License fee is \$50.00.

Is a blood test required?

No. The State of New Hampshire does not require a blood test.

How do I change my name after the marriage ceremony? Is it taken care of for me when I complete the license application?

Name changes are decided when the application for marriage license is filled out. When the ceremony is complete, the officiant (person performing the ceremony) returns the completed license to the clerk where you applied for the marriage license. A certified copy of the marriage certificate may be purchased (\$15.00 fee) and presented to the appropriate agency, i.e. NH Department of Motor Vehicles, Social Security Administration, bank, insurance company.

I don't want to change my name, what do I do?

Nothing. A name change only takes place at your request.

How do we get a certified copy of our license?

Certified copies can be obtained at ANY New Hampshire town or city clerk office and are available for \$15.00 for the first copy and \$10.00 each for any additional copy issued on the same day.

For any additional questions, you may email: sfortin@berlinnh.gov