

CITY OF BERLIN
Office of the City Clerk
168 Main Street, Berlin NH 03570
Phone: (603) 752-2340
Email: sfortin@berlinnh.gov



INDIVIDUAL LICENSE APPLICATION FOR HAWKERS, PEDDLERS & ITINERANT VENDORS

Please complete the following information and return the application to the City Clerk's Office, with the appropriate fee attached.

1. Name and home address of applicant:

2. Home (Cell) Phone #: _____

3. Business name, address, phone #:

4. Location of Sales: _____ Event Date (if applicable): _____

5. This license is subject to those procedures, regulations and guidelines as established in the Municipal Ordinance Code Book Section 9, Article V and the City Charter.

6. License fees are as follows:

Annual License - shall be \$100.00 per cart, stand or motor vehicle payable to the City of Berlin. This license shall expire one year after the date of issuance.

Single Event License – shall be \$25.00 per date, per cart stand or motor vehicle payable to the City of Berlin. This license is effective for the date request only.

The following shall be attached to this application:

- a. Insurance Certificate not less than \$100,000 for personal injury/property damage naming the City of Berlin as additional insured.
- b. Certificate of inspection issued by the Health Officer (if applicable).
- c. Written consent of the property owner if business is conducted on private property.

I hereby certify that all information provided in this application is true and complete to the best of my knowledge. I understand that any false statement will be considered sufficient grounds to refuse issuance of a license to operate within the City of Berlin.

Signature of Applicant

Date of Issuance