Present: Robert Goddard, Chair of Board of Assessors

Mark Eastman, Member of Board of Assessors

Kem Rozek, Member of Board of Assessors

Lise Barrette, Assessing Coordinator

Pamela Laflamme, Community Development Director

Debra Goddard

1. Call to Order

The meeting was called to order at 4:00 PM.

Robert Goddard read the following statement:

As Chair of the Board of Assessors, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means: We are utilizing Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 and meeting ID 845 2368 5222, Passcode 432009.

b) Providing public notice of the necessary information for accessing the meeting: We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board at www.berlinnh.gov.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access: If anybody has a problem, please call 603-752-8587 or email at plaflamme@ berlinnh.gov.

d) Adjourning the meeting if the public is unable to access the meeting: In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

1. Roll Call

Member Kem Rozek – In attendance, in council chambers with Lise Barrette

Member Mark Eastman **–** In attendance, nobody in room with him

Chair Robert Goddard – In attendance, Debra Goddard in room with him

1. Review and Approve Minutes

Robert Goddard noted that on item ten it should state ‘…motion to permanently seal the documentation…’ Mark Eastman made a motion to accept the minutes of July, 22, 2020 with said corrections. Kem Rozek seconded the motion. The Board voted unanimously by roll call vote, Rozek – aye, Goddard – aye, Eastman –aye.

1. Statistical Update

As discussed per previous meeting, all board members have had a chance to review the assessment. By consensus from all board members on July 30, 2020, Corcoran Consulting Assoc, Inc was able to move forward with the public hearings. As there is no more discussion, Robert Goddard made a motion to accept the 2020 assessed valuations as proposed and completed by Corcoran Consulting Assoc, Inc. Mark Eastman seconded it. The Board voted unanimously by roll call vote, Rozek – aye, Eastman –aye, Goddard – aye.

1. DRA Application for Reimbursement/Federal & State Forest Land PA-16

This is a yearly application for reimbursement pursuant to RSA 227-H. Robert Goddard made a motion to approve the application. Kem Rozek seconded the motion. The Board voted unanimously by roll call vote, Eastman – aye, Rozek – aye, Goddard – aye.

1. Review & Take Action on Veteran’s Application

Paul & Pauline Ayotte 447 Norway Street Map 136 Lot 17

Kem Rozek made a motion to accept the tax credit veteran’s application. Robert Goddard seconded it. . The Board voted unanimously by roll call vote, Eastman – aye, Goddard – aye, Rozek – aye.

1. NON-PUBLIC SESSION RSA 91-A:3 II (c)

Robert Goddard made a motion to exit Public and enter Non-public session at 4:18pm per RSA 91-A:3 II (c) “Matters which, if discussed in public, would likely affect adversely the reputation of any person…” Mark Eastman seconded this motion. The Board voted unanimously to exit Public and enter the Non-public session by roll call vote. Rozek – aye, Goddard – aye, Eastman – aye.

RESULT OF NON-PUBLIC SESSION

Robert Goddard made a motion to leave the Non-Public session and return to Public session. Mark Eastman seconded the motion. The Board voted unanimously by roll call vote to re-enter the public session at 4:27pm. Goddard – aye, Eastman – aye, Rozek – aye.

Items and/or topics discussed in non-public:

Tax Deferral Discharge-Carolyn Banks, 778 Sixth Avenue, was signed unanimously by the board.

Special Warrant-Andrew Conte, 739 Second Avenue was signed unanimously by the board.

Special Warrant-William Buyer & N. Sharon, 40 Spring Street was signed unanimously by the board.

Robert Goddard made a motion to permanently seal the documentation provided as it is determined that divulgence of this information likely would affect adversely the reputation of a person other than a member for this board under RSA 91-A:3 II (c). Mark Eastman seconded it. The Board voted unanimously by roll call vote, Goddard – aye, Eastman – aye, Rozek – aye.

1. Other Business

George Lickiss, KRT Appraisal had asked Mr. Goddard to meet with Jackie Morin-Dannenhoffer to reach a settlement on her 2018 BTLA abatement appeal. It was agreed that the land component, specifically the view factor, was overstated. The view factor was reduced from grade 3 to grade 1 which reduced the total value from $73,900 to $65,200. An agreement settlement was signed by the board to grant a reduction in the view factor for 2018 and 2019. The 2020 tax assessment will also reflect the land adjustment. Robert Goddard made a motion to accept the settlement and grant the abatement as stated. Mark Eastman seconded it. The Board voted unanimously by roll call vote, Rozek – aye, Eastman – aye, Goddard – aye.

1. Adjournment

A motion to adjourn was made by Robert Goddard. Mark Eastman seconded the motion. The Board voted unanimously by roll call vote to adjourn the meeting at 4:45 pm, Rozek – aye, Eastman – aye, Goddard – aye.

Respectfully submitted,

Lise Barrette, Assessing Coordinator

\* Note: These minutes are unofficial until they have been accepted by the Board of Assessors by motion.